

## NOTICE

### Managing Risks Falls and Falling Objects

#### SAFETY

FOR  
All Company Members

ACTION  
Complete a BIG 10 Inspection weekly in  
HammerTech and follow the below

Falls and falling objects are hazards which can occur on construction sites. Constant proactive attention is required to manage the risk of these hazards due to the dynamic nature of site.

Site management and all workers have a duty to provide and maintain a safe workplace for all everyone that puts 'people before program'.

By working together on Hutchies' sites with good communication and planning, we improve the safety of ourselves and everyone around us. This extends to visitors to site and members of the public who may interact with our projects.

#### Actions

All Site Management Teams are to:

- > [Download and display the Big 10 poster](#) on your site to raise awareness
- > Deliver a [toolbox talk \(download template\)](#) at the next prestart to the site teams / workers to ensure they understand the Big 10 and below actions for workers
- Complete a **Weekly Inspection – Big 10 in HammerTech** every week to monitor and review the effectiveness of implemented control measures and identify areas that require attention or rectification
  - > Specifically review the [falls and falling object control measures](#):
    - Housekeeping
    - Scaffold
    - Penetrations
    - Edge protection
- > Raise any issues or observations that are identified with the relevant trades to achieve an effective and timely close out
- > View the short videos below as a refresher for the required risk controls

All workers are to:

- > Follow Hutchies' site rules & obtain relevant permits to work
- > Follow approved Safe Work Method Statements (SWMS)
- > Consider changes to the work environment that may affect approved SWMS as work progresses
- > Install required and approved exclusion zones correctly prior to starting work
- > Do not enter an exclusion zone unless you have approval from the trade in control of the area
- > Do not alter scaffold on site unless you are a licenced scaffolder and have been instructed to by Hutchies
- > If required to use height safety equipment, be competent and suitably trained before and use it in accordance with the manufacturer's guidelines

Remember, your Hutchies' site management team is available if you need any help or you see something that is potentially unsafe. **By working together effectively, we can improve the safety for everyone on site and reduce the risk of incidents.**

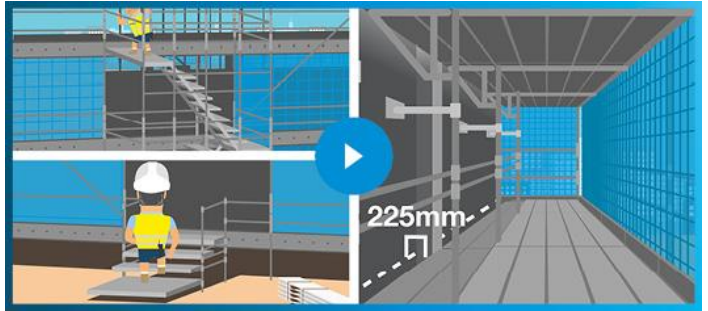
# HUTCHIES

## HUTCHIES' BIG 10 CHECKLIST

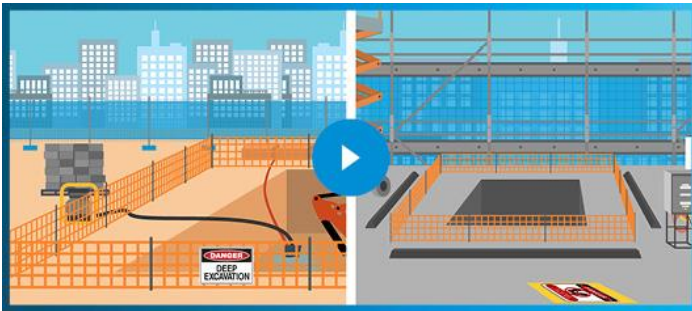
1 / HOUSE KEEPING



3 / SCAFFOLD



4 / PENETRATIONS



5 / EDGE PROTECTION



WATCH FULL BIG 10 VIDEO  
[l.hutchi.es/big10vid](http://l.hutchi.es/big10vid)

READ THE BIG 10 ITEMS  
[l.hutchi.es/big10](http://l.hutchi.es/big10)

Ensure the following actions are undertaken

**HUTCHIES' BIG 10 CHECKLIST**

Hutchies strives for all of our projects to be run safely and efficiently. We believe that if we can get the BIG 10 right, many other aspects of the project will also be right. If you see anything on a Hutchies job that could be improved, you are encouraged to raise it with Hutchies' Site Management Team so that it can be addressed.

- 1 / House Keeping**
- 2 / Access & Egress**
- 3 / Scaffold**
- 4 / Penetrations**
- 5 / Edge Protection**
- 6 / Hoisting**
- 7 / Temporary Power**
- 8 / Temporary Protection**
- 9 / Lighting**
- 10 / Traffic Management**

HUTCHIES  
[toolbox.hutchies.com.au/posters](http://toolbox.hutchies.com.au/posters)

Display Hutchies' Updated BIG 10 Poster  
[toolbox.hutchies.com.au/posters](http://toolbox.hutchies.com.au/posters)

19:12  
[hutchinson.hammertechonline.com](http://hutchinson.hammertechonline.com)

HAMMERTech Project

Inspections / Create New

Inspection Type

Inspection Category  
 Audits & Inspections

Inspection Type  
 HB-HSEQ-F-048 BIG 10 Inspection

Inspection Description

Description

Additional Options

Employer Details (if Applicable)

Employer  
 Hutchinson Builders

Complete Weekly Inspection – BIG 10  
 HammerTech > HSEQ Inspections

FOR MORE INFORMATION, PLEASE CONTACT

Hutchies' National Safety Team / Email [Safety@hutchinsonbuilders.com.au](mailto:Safety@hutchinsonbuilders.com.au) / Phone 1300 HUTCHIES

This announcement can also be found on Hutchies' Toolbox: [toolbox.hutchies.com.au/activities](http://toolbox.hutchies.com.au/activities)