

EXAMPLE

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INSPECTION** **and** **TEST** **-** **REPORT**  **GROUNDWORKS** | | | | | | | | |
| Contract:  Client: Checklist Ref.: | | Lot No.: Location: | | | | **Lot** **Opened:** | | |
| **Lot** **Closed:**  Name: | | |
| **Comments:** *(Delays/Disruption,Improvements,Other)* | | | | | | Signature: | | |
|  | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |
| **No.** | **Process** | **Spec/Std/Dwg** | **Acceptance** **Criteria** | **Pass** | **Fail** | **CAR** **Ref:** | **Initial(ITP)** | **Date** |
| 1 | Subcontractor Review |  |  |  |  |  |  |  |
| 2 | Safety Induction |  |  |  |  |  |  |  |
| 3 | Check set out of bulk earthworks. |  |  |  |  |  |  |  |
| 4 | Approve material for use as filling and/or  source of imported fill. |  |  |  |  |  |  |  |
| 5 | Check bulk excavation as follows:   1. Excavation 2. Shoring |  |  |  |  |  |  |  |
| 6 | Check imported fill material. |  |  |  |  |  |  |  |
| 7 | Monitor bulk filling operations. |  |  |  |  |  |  |  |
| 8 | Check preparation of bottoms of excavations  and surface of fill. |  |  |  |  |  |  |  |
| 9 | Test soil compaction and density. |  |  |  |  |  |  |  |
| 10 | Test soil strength and consolidation. |  |  |  |  |  |  |  |
| 11 | FINAL INSPECTION - (Including review of records for Items 3 to 10 above). Check reinstatement of levels in bad ground or where bulk excavations exceed design levels. |  |  |  |  |  |  |  |
| 12 | Check set out of detailed earthworks. |  |  |  |  |  |  |  |
| 13 | Check detailed earthworks as follows:   1. Excavation 2. Shoring 3. Bottom Preparation |  |  |  |  |  |  |  |
| 14 | Test soil compaction and density in bottoms of  trenches, pits and the like. |  |  |  |  |  |  |  |
| 15 | Test soil strength and consolidation in bottoms  of trenches, pits and the like. |  |  |  |  |  |  |  |
| 16 | Approve material for use as backfilling and/or  source of imported material. |  |  |  |  |  |  |  |
| 17 | Check imported backfill material. |  |  |  |  |  |  |  |
| 18 | Monitor backfilling operations. |  |  |  |  |  |  |  |
| 19 | Test aggregates for use in bedding and blinding as follows:   1. Fine Aggregates 2. Course Aggregates 3. Fine and Course Aggregates |  |  |  |  |  |  |  |
| 20 | Approve materials for bedding and blinding. |  |  |  |  |  |  |  |
| 21 | Check preparation of surfaces of beds and  blindings. |  |  |  |  |  |  |  |
| 22 | Monitor laying of beds and blindings. |  |  |  |  |  |  |  |
| 23 | Test compaction and density of beds and  blindings. |  |  |  |  |  |  |  |
| 24 | Obtain Regulatory Authorities' Certificates and  Approvals. |  |  |  |  |  |  |  |
| 25 | FINAL INSPECTION - (Including review of records for Items 12 to 24 above). Check  damp-proof membrane. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Note:** **Ensure** **all** **certificates,** **records** **and** **photos** **are** **attached** **to** **the** **Inspection** **Report** | | | | | | | | |

Page 1 of 1