EXAMPLE

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| **INSPECTION** **AND** **TEST** **PLAN** |
| **FORMWORK** |
| **PROJECT:****CONTRACT** **No.:****CLIENT:****ITP** **No.** | **Inspector/Characteristics**R: Report/Record Submitted/Test Results X: InspectionH: Hold PointW: Witness Point | Authorised by Client:Date: | Prepared by: |
| Approved for Use: (Quality Manager/Date) |
| Revision:Date: |
|  |
| **Inspector** **/** **Characteristics** |  |
| **Ref** | **Process** **Description** | **Spec** **/** **Std** **/** **Drawings** | **Acceptance** **Criteria** | **Frequency** | Subcontract | PC | Client | **Verifying** **Records** |
| 1 | Subcontractor Review |  |  |  |  |  |  |  |
| 2 | Safety Induction |  |  |  |  |  |  |  |
| 3 | Approve Shop Drawings, design calculations and use of proprietary deck and perimeter systems. |  |  |  |  |  |  |  |
| 4 | Check Setout for:. R.L.. Corner point location.. Penetrations.. Construction joints. | AS 3600, AS 3610. |  |  |  |  |  |  |
| 5 | Check Falsework for:. Plumb. Bracing. Soffit R.L.. Set down.. Fillets. Joints. To Approved Plans/Design.. Notification to Client for final inspection. | AS 3600, AS 3610. |  |  |  |  |  |  |
| 6 | FINAL INSPECTION (Including review of Items 3 to 5 above). Check as follows:1. Forms (plumb and braced).
2. Core holes and embedments.
3. Inserts, anchor bolts and holding down bolts.
4. Chamfers and grooves.
5. Wall and column forms (through temporary openings).
 |  |  |  |  |  |  |  |
| 7 | Monitor stripping and backpropping. |  |  |  |  |  |  |  |
| 8 | FINAL INSPECTION (Including review ofItem 7 above). | AS 3600, AS 3610. |  |  |  |  |  |  |
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| **Note:** **Ensure** **all** **certificates,** **records** **and** **photos** **are** **attached** **to** **the** **Inspection** **Report** |

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