EXAMPLE

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| **INSPECTION AND TEST PLAN** |
| **CONCRETE PLACE** |
| **PROJECT: CONTRACT No.: CLIENT:****ITP No.** | **Inspector/Characteristics**R: Report/Record Submitted/Test Results X: InspectionH: Hold PointW: Witness Point | Authorised by Client:Date: | Prepared by: |
| Approved for Use: (Quality Manager/Date) |
| Revision:Date: |
|  |
| **Inspector / Characteristics** |  |
| **Ref** | **Process Description** | **Spec / Std / Drawings** | **Acceptance Criteria** | **Frequency** | Subcontract | PC | Client | **Verifying Records** |
| 1 | Subcontractor Review |  |  |  |  |  |  |  |
| 2 | Safety Induction |  |  |  |  |  |  |  |
| 3 | Approve sample panels. |  |  |  |  |  |  |  |
| 4 | Approve locations and methods forconstruction joints. |  |  |  |  |  |  |  |
| 5 | Check preparation for pour:* Completed formwork.
* Reo fixed in place.
* Cores, embedments fixed in place.
* Placing of concrete.
 |  |  |  |  |  |  |  |
| 6 | Monitor discharge of concrete at point of delivery.. Tester ordered.. Previous lots closed out - formwork and reo. | AS 3600 |  |  |  |  |  |  |
| 7 | Monitor at point of placement.. Correctly placed and compacted. | AS 3600 |  |  |  |  |  |  |
| 8 | Monitor finishing of unformedsurfaces. |  |  |  |  |  |  |  |
| 9 | Check protection. |  |  |  |  |  |  |  |
| 10 | Approve curing compounds. |  |  |  |  |  |  |  |
| 11 | Monitor curing. |  |  |  |  |  |  |  |
| 12 | Check sealing of joints. |  |  |  |  |  |  |  |
| 13 | FINAL INSPECTION (Including review of records for Items 3 to 12 above).Check formed surfaces. |  |  |  |  |  |  |  |
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| **Note: Ensure all certificates, records and photos are attached to the Inspection Report** |

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