EXAMPLE

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| **INSPECTION and TEST - REPORT****LIGHT WEIGHT FRAMES AND TRUSSES** |
| Contract:Client: Checklist Ref.: | Lot No.:Location:  | **Lot Opened:** |
| **Lot Closed:**Name: |
| **Comments:** *(Delays/Disruption,Improvements,Other)* | Signature: |
|  |
|  |
|  |
| **No.** | **Process** | **Spec/Std/Dwg** | **Acceptance Criteria** | **Pass** | **Fail** | **CAR Ref:** | **Initial(ITP)** | **Date** |
| 1 | Subcontractor Review |  |  |  |  |  |  |  |
| 2 | Safety Induction |  |  |  |  |  |  |  |
| 3 | Approve samples. |  |  |  |  |  |  |  |
| 4 | Check deliveries of materials as follows:1. Framing
2. Trusses
 |  |  |  |  |  |  |  |
| 5 | Check framing installation as follows:1. Studs
2. Plates
3. Noggings
4. Tie Down
5. Fixings and Supports
6. Bracing
7. Services Installation
 |  |  |  |  |  |  |  |
| 6 | Check installed items as follows:1. Door frames
2. Window frames.
 |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 7 | Obtain certification |  |  |  |  |  |  |  |
| 8 | FINAL INSPECTION - (Including review ofrecords for Items 3 to 7 above). Check damage. |  |  |  |  |  |  |  |
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| **Note: Ensure all certificates, records and photos are attached to the Inspection Report** |

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