EXAMPLE

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INSPECTION and TEST - REPORT**  **LIGHT WEIGHT FRAMES AND TRUSSES** | | | | | | | | |
| Contract:  Client: Checklist Ref.: | | Lot No.:    Location: | | | | **Lot Opened:** | | |
| **Lot Closed:**  Name: | | |
| **Comments:** *(Delays/Disruption,Improvements,Other)* | | | | | | Signature: | | |
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| **No.** | **Process** | **Spec/Std/Dwg** | **Acceptance Criteria** | **Pass** | **Fail** | **CAR Ref:** | **Initial(ITP)** | **Date** |
| 1 | Subcontractor Review |  |  |  |  |  |  |  |
| 2 | Safety Induction |  |  |  |  |  |  |  |
| 3 | Approve samples. |  |  |  |  |  |  |  |
| 4 | Check deliveries of materials as follows:   1. Framing 2. Trusses |  |  |  |  |  |  |  |
| 5 | Check framing installation as follows:   1. Studs 2. Plates 3. Noggings 4. Tie Down 5. Fixings and Supports 6. Bracing 7. Services Installation |  |  |  |  |  |  |  |
| 6 | Check installed items as follows:   1. Door frames 2. Window frames. |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |
| 7 | Obtain certification |  |  |  |  |  |  |  |
| 8 | FINAL INSPECTION - (Including review of  records for Items 3 to 7 above). Check damage. |  |  |  |  |  |  |  |
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| **Note: Ensure all certificates, records and photos are attached to the Inspection Report** | | | | | | | | |

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