EXAMPLE

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| **INSPECTION AND TEST PLAN** |
| **PAINTING** |
| **PROJECT: CONTRACT No.: CLIENT:****ITP No.** | **Inspector/Characteristics**R: Report/Record Submitted/Test Results X: InspectionH: Hold PointW: Witness Point | Authorised by Client:Date: | Prepared by: |
| Approved for Use: (Quality Manager/Date) |
| Revision:Date: |
|  |
| **Inspector / Characteristics** |  |
| **Ref** | **Process Description** | **Spec / Std / Drawings** | **Acceptance Criteria** | **Frequency** | Subcontract | PC | Client | **Verifying Records** |
| 1 | Subcontractor Review |  |  |  |  |  |  |  |
| 2 | Safety Induction |  |  |  |  |  |  |  |
| 3 | Verify Finishes Schedule to applicableelement |  |  |  |  |  |  |  |
| 4 | Approve types and brands of paint. |  |  |  |  |  |  |  |
| 5 | Submit and check conformance ofMSDS |  |  |  |  |  |  |  |
| 6 | Approve samples. |  |  |  |  |  |  |  |
| 7 | Check deliveries of materials:. Correct type.. Correct colour. |  |  |  |  |  |  |  |
| 8 | Check preparation of surfaces:. Clean. Free from irregularities.. Free from contaminants. |  |  |  |  |  |  |  |
| 9 | Inspect First coat |  |  |  |  |  |  |  |
| 10 | Inspect Second coat |  |  |  |  |  |  |  |
| 11 | Inspect Third coatCheck accuracy nad finished edge of cut ins |  |  |  |  |  |  |  |
| 12 | Test applied paint. |  |  |  |  |  |  |  |
| 13 | Obtain gurantees. |  |  |  |  |  |  |  |
| 14 | **FINAL INSPECTION** - (Including review of records for Items 3 to 10 above). Check touching up, cleaning down and spare materials. |  |  |  |  |  |  |  |
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| **Note: Ensure all certificates, records and photos are attached to the Inspection Report** |

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