EXAMPLE

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INSPECTION and TEST - REPORT**  **PAINTING** | | | | | | | | |
| Contract:  Client: Checklist Ref.: | | Lot No.:    Location: | | | | **Lot Opened:** | | |
| **Lot Closed:**  Name: | | |
| **Comments:** *(Delays/Disruption,Improvements,Other)* | | | | | | Signature: | | |
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| **No.** | **Process** | **Spec/Std/Dwg** | **Acceptance Criteria** | **Pass** | **Fail** | **CAR Ref:** | **Initial(ITP)** | **Date** |
| 1 | Subcontractor Review |  |  |  |  |  |  |  |
| 2 | Safety Induction |  |  |  |  |  |  |  |
| 3 | Verify Finishes Schedule to applicable element |  |  |  |  |  |  |  |
| 4 | Approve types and brands of paint. |  |  |  |  |  |  |  |
| 5 | Submit and check conformance of MSDS |  |  |  |  |  |  |  |
| 6 | Approve samples. |  |  |  |  |  |  |  |
| 7 | Check deliveries of materials:  . Correct type.  . Correct colour. |  |  |  |  |  |  |  |
| 8 | Check preparation of surfaces:  . Clean  . Free from irregularities.  . Free from contaminants. |  |  |  |  |  |  |  |
| 9 | Inspect First coat |  |  |  |  |  |  |  |
| 10 | Inspect Second coat |  |  |  |  |  |  |  |
| 11 | Inspect Third coat  Check accuracy nad finished edge of cut ins |  |  |  |  |  |  |  |
| 12 | Test applied paint. |  |  |  |  |  |  |  |
| 13 | Obtain gurantees. |  |  |  |  |  |  |  |
| 14 | FINAL INSPECTION - (Including review of records for Items 3 to 10 above). Check touching up, cleaning down and spare  materials. |  |  |  |  |  |  |  |
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| **Note: Ensure all certificates, records and photos are attached to the Inspection Report** | | | | | | | | |

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