

Local Jobs First What You Need To Do:

The Victorian Government is focused on promoting employment and business opportunities that benefit our local industry and community. The Local Jobs First objectives require all Government projects to generate:



Local economy growth



Jobs for Victorians



Opportunities for small-medium enterprises



Opportunities for apprentices, trainees & cadets



Added social value for the community



Opportunities for disadvantaged Victorians



YOU ARE REQUIRED TO REPORT ON

Local content

The % of local content contained in your materials and services

- Name of supplier and manufacturer that make the goods you buy from suppliers
- Number of small-medium enterprises (SMEs) involved (SME is 200 employees or less)

Building skills

Hours worked of your workforce that are apprentices / cadets / trainees (onsite or in workshop / factory)

Building Equality Policy

Hours worked of your workforce that are female (onsite or in workshop / factory)

Record Project Worker Hours and Worker Classifications via Hammertech



IS REPORTING MANDATORY?

Yes!

- Yes, you must report, as you have agreed to participate in the project
- Your contract clearly states reporting as a Victorian Government requirement
- All subcontractors involved with Victorian Government funded projects must report on Local Content, worker hours and classifications.

Reporting is required in a timely manner to ensure your progress claims are paid without delay.



WHAT YOU NEED TO DO

- Nominate someone within your business as your reporting contact. This person will be responsible for providing local content and worker hours reporting when requested. Email your reporting contact name to your Project Manager
- Workers must answer the reportable questions on Hammertech and sign into site each day
- Maintain your business records containing information you rely upon to determine reporting e.g Material Data Sheets and Payroll reports to confirm worker hours
- Provide reportable information when requested by Hutchinson Builders in a timely manner, this is required by Government to a firm deadline

FOR MORE INFORMATION

Please email social.procurement@hutchinsonbuilders.com.au

Find out more at localjobsfirst.vic.gov.au

Download LIDP (l.hutchi.es/711) / MSPG (l.hutchi.es/irn) / SPF (l.hutchi.es/32r) / BEP (l.hutchi.es/mp8)